

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

DECEMBER 16

25

The work session meeting scheduled by the Board of Trustees of Turtlecreek Township for a work session to discuss the Personnel Policy Manual held on December 16, 2025 at 8:30 a.m. with the following persons present:

TRUSTEES: Dan Jones, Spence Cropper and Jonathan Sams (arrived 8:37)

FISCAL OFFICER: Amanda Childers (left 9:36)

GUEST: Tammy Boggs, Kenny Hickey, Brad Edrington, Jen Patterson and Brian Ruhl.

The work session was opened with Mr. Jones leading the Pledge of Allegiance.

The meeting agenda was to discuss the Personnel Policy Manual and possible changes.

Jennifer Patterson, Township Economic Development Director/ Assistant Township Administrator, brought forth a discussion regarding areas of the personnel policy manual that could be updated or changed. The areas discussed included the following: The Introduction, Employee Rights, Vacancies and Appointments, Employee Performance, Compensation and Benefits, Absences and Leaves and Employee Conduct. Mrs. Patterson and Mrs. Boggs will be working on this and will present more information at the mid-January meeting. Once changes are decided there will be informational meetings with employees.

There being no further business Mr. Sams made a motion to adjourn the meeting. The motion was seconded by Mr. Cropper. All present voiced a "YEA" vote and the motion was passed.

The next regular meeting is scheduled for December 30, 2025 at 8:00 a.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

END OF MINUTES.

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